

Facilities Committee meeting minutes:

- Meeting called to order at 1:32pm on March 15th in S-215
- Dr. Collins provided a welcome and introductions were made
- The minutes of the February 16, 2016 SAC Facilities Committee were approved, motion by John Zarske, 2nd by Eve Kikawa, motion approved unanimously.

Project updates:

- Darryl Taylor provided the Measure E and Q bond project updates
 - Dunlap Hall
 - Chavez Hall renovation
 - Village tenant improvements- Student Life headquarters
 - Central Plant Utilities/Infrastructure
 - Johnson Center new construction/ Johnson demolition
 - 17th and Bristol surface parking lot

Discussion points:

Discussion took place regarding the trees being removed from the central mall in preparation of the utility infrastructure and landscape/hardscape redesign. It was noted that current trees are very old, many diseased, most inappropriately trimmed in the past....which has led to safety concerns. It was also noted that as the old trees are removed, more trees will be installed with appropriate root boxes and in alignment with the Governor's water conservation regulations.

- Also discussed was the topic of recycling of green waste.
- Darryl Taylor and Dr. Collins provided updates on Scheduled Maintenance projects and related funding aspects.

Discussion points:

Summer roofing projects taking place this summer, including S bldg., which is going to have to be completed while the S bldg. occupants are working over the summer. Working the construction schedule to limit impacts on employees.

The District is undertaking a survey to evaluate all classroom locking mechanisms throughout the district and to identify an opportunity to improve the safety and security of the campus buildings. SAC continues to retrofit campus buildings with new Medeco keying system to ensure security.

- Darryl Taylor provided a brief update on Prop 39 projects

Standing reports

HEPSS:

- Don Mahany provided an update on the last HEPSS meeting. Items discussed were:
 - Safe Track, the district's solution for emergency notification and response tracking for students, faculty and staff is being re-evaluated for effectiveness and cost.
 - Fire drill in February was successful, and was reported to be efficient and effective. It was noted that an exterior speaker should be installed in Lot #1 to better communicate with the evacuation area.

- Office security was discussed in HEPSS, with Dist Security taking the lead on meeting face-to-face with office staff to discuss how to handle potential threats that present themselves during the course of the day.
- It was also noted that Russell Bldg. crosswalk is very dark and needs better lighting.

FACILITIES REPORT:

- Mark Wheeler, facilities manager, presented a report on SAC facilities team activities, work order requests and completion, and planned work ahead on campus.

ENVIRONMENTAL TASK FORCE:

- Susan Sherod presented ideas and documents related to

Old Business

COMMITTEE GOALS:

- The committee discussed taking the next month to review the committee goals bringing them back to the next meeting for discussion.

New Business

- No new business was agendized.

Accreditation

- Dr. Bonnie Jaros, institutional effectiveness coordinator, was present to lead a discussion on the Facilities Committee's role in the accreditation process.
- The committee reviewed the accreditation standards and new components of the report and process.
- Dr. Jaros focused in on our annual report that is due on March 31, 2016 and the college's mid-term report due on October 15, 2017.

The next meeting is scheduled for Tuesday April 19, 2016 at 1:30pm in S-215.

Dr. Collins reminded the committee that this, and all meetings, are open to any college team member that desires to attend and gain more information on the college's physical facilities.

Dr. Collins thanked the committee for their time and effort in attending the meeting today, and adjourned the meeting at 3:40pm.